



Carteret Community College Student E-mail Help



Wouldn't it be great to have your own Carteret Community College e-mail for all of your educational and college communication? CCC is pleased to offer student e-mail. Some of the benefits you will receive are:

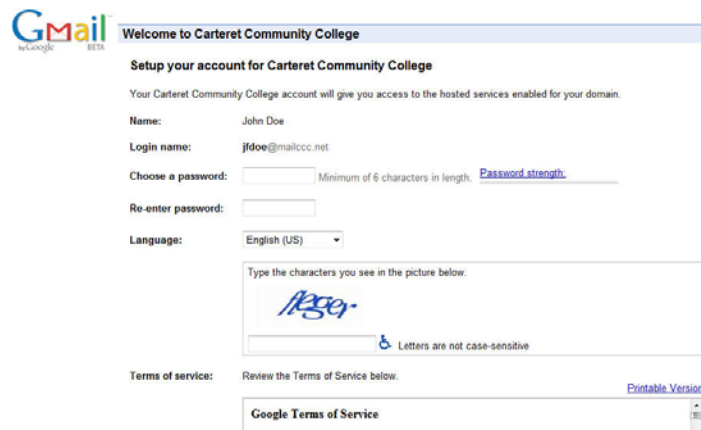
- Larger file transfers
- Comfort in knowing that all e-mail is analyzed by virus scanning software
- Staff and faculty always have a way to get information to you
- Keeping all of your education correspondence together and organized
- Calendar options appointments, Tasks, and notes either to yourself or other students
- Rules to help you organize your Mailbox, automate your Mailbox while you are away, or delete unwanted items

By going to <http://mailccc.net> the web page will redirect you to: <http://partnerpage.google.com/mailccc.net> On the top right click the Sign In button. You will be prompted for your user name and password. (See below)

Login names and passwords will be in the following format: first initial + middle initial + last name. So if my name was John Frank Doe my login name and password would be "jfdoe." My e-mail address would be jfdoe@mailccc.net. Our ability to create login names is only as good as the information in our system. If you have a middle name and did not enter it in your college application then your e-mail login and password for the example above would be "jdoe" and your e-mail address would be jdoe@mailccc.net. The logins for email are the same as your WebAdvisor login. These passwords are not yet synchronized across servers so if you change your email password it does not change your WebAdvisor password.

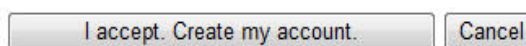


You will login using your first initial, middle initial and last name. In this case I will use jfdoe for my login, and jfdoe111 for the password. (five or less characters will require adding 111 to the initial password). Google requires six characters for passwords so for user names with five characters or less we add 111 (three ones) to the end of the password. When logging in make sure the "Remember me on this computer" radio button is unchecked. After successfully logging in you will be brought to a change password screen which will look like the graphic below. You are required to change your password at this point. Type the new password in the two fields and then type the security letters. In this example it is "fleger."



Agree to the terms of service by clicking on the "I accept. Create my account." button.

administrator may have access to your account information including your email. Your do administrator's use of your information is governed by its privacy policy.



For more information, or questions, on your student e-mail account, please visit www.carteret.edu/studenthelp/mailcccchelp.pdf, call (252) 222-6196, or e-mail help@carteret.edu.