



Academic Support Testing Policy

- Students must show a photo ID before tests will be administered.
- Cell phones are prohibited in the testing area.
- Students can only have the test and other materials permitted by the instructor while taking a test. However, personal belongings are the responsibility of the student, not the college. Carteret Community College will not be responsible for personal belongings left unattended in the Academic Support area. We strongly encourage students to leave personal belongings at home or in their car.
- Tests may not be taken out of the Academic Support area for any reason.
- In conjunction with the college's policy, children are not allowed in Academic Support while students are taking tests. *Please see the college handbook.*
- Students need to be aware of Academic Support's testing hours. Students should arrive and complete the test during those hours. Therefore, students must be conscientious of how long it will take to complete the test.

Testing Hours are: Monday-Thursday 8:30am-5:00pm

Friday 8:30am-12:00pm

Academic Support will make any effort to accommodate students. If a student needs to take a test outside of the testing hours, please contact Academic Support (252-222-6218) so arrangements can be made.